

Dear Parents and JIS community

**Re: JIS resumption of school for term 3 2020 – Update for P1, 2, 3 and 4 students.**

- School has resumed for P5 and P6 students and they have learned some new systems and guidelines very quickly
- We have received a visit from HK EDB staff this morning at 8 a.m. to check on our routines and safety procedures for the students. They were very satisfied by what they saw and are confident we can open the school safely

Reminders:

- All staff and students will be required to wear face masks at school at all times
- JIS students will not be allowed to return to school unless they have completed the on-line Google form of Health and Travel declaration
- All students must have their temperature taken before school and use the required form to record and sign each morning. The form must be brought to school each day

School resumption dates and timings:

- **Starting Monday 25th May, P6, 5, 4, 3, 2, and P1 classes will come to school for half day, in half class split groups - 3 hours each group**
- Students who **attend JIS by school bus will be in session 1 - 8:15 a.m. - 11:15 a.m.** Buses will pick up at usual morning schedule times and will leave JIS at 11:15a.m. by their normal return schedule
- Students who **arrive at JIS by car, public transport or walking (not school bus) will be in session 2 - 12:15 p.m. to 3:15 p.m.** each day
- This will mean that only half the class will be at school at the same time to make sure all safety procedures, social distancing and hygiene requirements can be met

Arrival at school:

- All students and visitors to the school building will enter through the main school entrance only. There they will be a thermal temperature scan checked by JIS staff
- School buses will drop students off at the main entrance only
- Students will wait carefully, socially distanced, to take their turn to enter the school building
- Students who walk or arrive at school by public transport should enter the school when they arrive through the main front door
- Students who arrive by car should enter through the main front door - **Drivers and parents are requested to stay in their cars in the mornings**, drop off children and then drive off as soon as possible. Please do not park to drop off your child - keep the flow of traffic going by sending only the children out of the car.
- Parents for the next few weeks, please only visit the school building if it is essential to do so

End of school:

- Any adults waiting for students are reminded to be wearing a face mask and to wait at a safe distance from others outside the entrances
- **School buses at 11:15a.m.** will collect students from the main entrance only
- Students in P4, 5, 6 **leaving for pick up at 3:15p.m.** will be leaving through the main front entrance
- Students in P1, 2, 3 **leaving for pick up at 3:15p.m.** will be leaving through rear car park gate – safely away from the main car park

- To collect younger P1, 2, 3 students it will be easier for parents to get out of their car and come to the rear gate area where they can collect their child(ren). JIS staff will hand over children once parents / helpers are identified
- We are trying to keep the school building as safe as we can by limiting access to it.

Around school:

- We shall continue to follow all guidelines from EDB and CHP to the very best of our ability. We aim to keep the students and staff as safe as possible
- Students will be hand washing (See the Mr Walton video sent out last week in Friday challenges) regularly and will have access to hand sanitizer when needed
- Students and staff will be wearing face masks at all times within the school building
- Primary school students have been issued with a HK Govt CU face mask - we have then at school to send home on first day
- Please make sure your child has 2 or 3 spare masks in a ziplock bag for their use if needed. A ziplock bag to dispose of used masks is also a very good idea. WWe also have a used mask bin in each classroom. School does have stock of spare masks for those students who need emergency stock. Please use a permanent marker pen to name the ziplock bags
- All classrooms have been adapted to fit with CHP guidelines. Desks are spaced apart, soft furnishings have been removed, carpets have been moved out to allow for easy cleaning and hygiene
- Students will eat their snack (but no lunch) in their classrooms at a safe distance from their class mates. There will be a morning break for session 1 students and an afternoon break for session 2 students
- We shall be operating an adapted timetable for the first 2 weeks of school (as Japanese Section will not be in school) to allow for all session 1 and session 2 students to have access to Mandarin/Japanese, Music and P.E. lessons. They will have equal access.
- From June 8th if Japanese Section students return, we shall revert to a new schedule

Personal equipment:

- In order to safeguard students and minimize the sharing of equipment we ask that all students come to school with a personal pencil case - with pencils, crayons, scissors and eraser. Please label the pencil case (or easy ziplock bag) with your child's name
- Equipment that is used by students within school will be cleaned regularly and monitored very closely

Please read and absorb this information. I fully appreciate that there is a lot of details to remember and work on. At school we shall do all we can to try to make the environment happy and safe for the students. We have had a successful 3 days with our older students and look forward to seeing the rest of the classes on Monday 25<sup>th</sup> May.

Date	Students	Session 1 8:15 – 11:15a.m.	Session 2 12:15 – 3:15p.m.
Monday 25 <sup>th</sup> May	P1, 2, 3, 4, and P5 and P6 continue	Group 1 – students on school bus only	Group 2 – students in cars, walkers, public transport  Please read carefully the pick up information as to how to safely collect your child at the end of the school day

Travel information form for all students to complete: <https://forms.gle/KJYAT85GpA36vEXV7> .  
Temperature checking sheet is attached below

Wishing everyone a happy and safe weekend.

Best wishes from all the staff here at JIS.

Simon Walton

**Principal**